

# SABINO HIGH SCHOOL CONSTITUTION

## Preamble

We, the students of Sabino High School, united in our desire and determination to assure ourselves personal happiness, high academic achievement, and social development necessary to fulfill our roles as responsible citizens in our enlightened democracy, do hereby establish this Constitution.

## Article I Name and Colors

### Section 1 Name

The organization that represents the Student Body of Sabino High School shall be known as the Student Council.

### Section 2 Colors and Mascot

The school colors are purple and gold, and the mascot is the Sabercat.

## Article II General Purposes of the Organization

### Section 1 The purpose of this organization is:

- A) To represent the opinions of the Student Body of Sabino High School by being involved in projects, activities, and decisions concerning the students through membership as an executive council member on the leadership team.
- B) To promote cooperation and participation among the Student Body, Faculty, and Administration.
- C) To provide the structure for organization and promotion of all student activities and projects.

### Section 2 Management of Funds and Activities

The Student Council shall manage all Student Body funds and shall oversee all student controlled activities and enact regulation in these activities.

### Section 3 Participation

The Student Council shall participate in all events planned, organized, or conducted by the council.

**Article III**  
**Definitions and Powers of the Student Council**

**Section 1      Name**

The legislative body shall be known as the Student Council.

**Section 2      Authority**

Student Council is a club, but it is also a class, therefore, ultimate authority and decision-making resides in the Advisor at all times. Robert's Rules of Order shall govern all procedural matters. The current Constitution shall override any and all past constitutions.

**Section 3      Executive Council**

The five Student Body Officers shall make up what is known as the Executive Council within the Student Council.

**Section 4      Membership**

Any member of the Student Body meeting the established requirements may hold office. Membership in the Student Council shall consist of the Officers, Senators, and Members-At-Large of each class. Each member of the Student Council shall be a duly registered member of the Student Council class.

**Section 5      Terms of Office**

Term of office shall be one year beginning the last school day of the year a member is elected and terminating the last school day of the following year.

**Section 6      Definition of a Student in Good Standing**

A student in good standing...

- A) Has the minimum requirement of a 2.75 GPA.
- B) Has received no suspensions one full year prior to election.
- C) Has not received more than two Thursday schools within one year prior to election.
- D) Has received no more than one semester grade of "F" or Unsatisfactory Citizenship ("U") two semesters prior to election.
- E) Is committed to the CATS WIN pledge.
- F) Has good attendance and punctuality as defined by the Administration.
- G) Wears appropriate attire in all occasions as defined by school dress code.

**Section 7      Duties and Powers of the Council**

The duties and powers of the Student Council are:

- A) To enact by-laws. A majority vote is necessary to pass all by-laws.
- B) Approval or disapproval of all organizational fundraising and activities at Sabino High School.
- C) To grant charters to all school clubs and social organizations.

- D) To be the sole student organization permitted to pass legislation affecting the Student Body of Sabino High School, except by the process of initiation and referendum.
- E) To promote school spirit and student participation in all school activities.
- F) To approve and calendar all student controlled activities.
- G) To regulate receipt, disbursement, and application of Student Body funds.
- H) To enact memorials and resolutions for the general well being of the Student Body of Sabino High School.
- I) To keep minutes of its proceeding and determine its rules of procedure. Should any conflict occur, the final authority shall be Robert's Rules of Order.
- J) To create the necessary standing committees to implement the powers and duties of the Student Council.
- K) To have the power to exercise other such rights, privileges, and powers necessary for the proper functioning of the Student Council not specified in this Constitution.
- L) To have any power not denied to it or given to any other body.

**Section 8      Removal of Members**

- A) Administrative and/or Advisor removal may occur with any violation of the definition of a student in good standing as defined A-F of Article III, section 6, a CATS WIN violation, and/or upon the discretion of the Advisor/Administrator.
- B) Removal within the Student Council will occur upon receiving two referrals or Thursday schools in the same school year or is suspended. The only exception to this policy is by obtaining an Administrative and Advisor waiver. The Advisor has full authority to remove students from leadership positions with Administrative approval.

**Section 9      Disciplinary Action**

- A) The Student Body Officers may remove a Student Council member, with Advisor's approval, from any position or committee for inappropriate behavior or violation of Robert's Rules of Order as deemed necessary.
- B) Disciplinary action may be taken in the form of a write-up.
  - 1. A write-up may consist of, but is not limited to, behaviors, actions, and inactions deemed inappropriate for Student Council members.
  - 2. Advisor and Executive Council will determine appropriate disciplinary action.
  - 3. Write-ups may be appealed to the Executive Council and brought to a vote before the entire Council. A two-thirds majority will determine outcome of the appeal.

**Article IV  
Student Body Officers**

**Section 1      Membership**

The Student Body Officers shall be President, Vice President/Parliamentarian, Recording Secretary, Body Chancellor and Treasurer.

## **Section 2      Qualifications**

Any duly matriculated student in good standing (as defined in Article III, Section 6) having earned the required number of credits to have a Sophomore or Junior standing and having attended Sabino High School for at least one full semester prior to nomination, may run for Student Body Office, except for the office of Student Body President. Any student wishing to run for the office of President must be a Junior at the time of nomination. Student Body Office candidates must must have been a member of the Sabino Student Council for the full school year prior to nomination. All students wishing to run for a Student Body office must agree to enroll in the Student Council class and those who wish to run for Student Body President and Vice-President must also get the Advisor's approval/signature.

## **Section 3      Duties of the Student Body Officers**

### **A) President:**

1. Shall represent the Student Body of Sabino High School on public occasions.
2. Shall be the presiding officer of the Student Council.
3. Shall oversee all committees, including appointments.
4. Shall call special meeting when he/she deems necessary.
5. Shall appoint special committees when needed.
6. Shall be accorded the right to vote in all Student Council matters only in the event of a tie.
7. Shall represent the Council to Administration and Leadership groups.

### **B) Vice President/Parliamentarian:**

1. Shall perform the duties of the President on his/her absence.
2. Shall be the Student Council consultant on Parliamentary Procedure.
3. Shall serve as a voting member of the Student Council.
4. Shall support the President on overseeing all committees.
5. Shall perform all other duties as assigned by the President and/or Student Council.
6. Shall oversee the school's Inter Club Council.

### **C) Recording Secretary:**

1. Shall record the minutes of all Student Council and Student Executive Council meetings.
2. Shall maintain records of all minutes including class and committee meetings; shall make an agenda and give reports of all past Student Council meetings.
3. Shall serve as a voting member of the Student Council.
4. Shall perform all other duties as assigned by the President and/or Student Council.
5. Shall be responsible for assuring that the Constitution is followed closely.

D) Treasurer:

1. Shall keep records of Student Body funds and assist with Class funds.
2. Shall serve as a voting member of the Council.
3. Shall give accurate budgets and have records of all monies and copies of purchase orders, requisitions, and minute reports.
4. Shall perform all other duties as assigned by the President and/or Student Council.

E) Chancellor:

1. Shall oversee the spirit and resolve the conflict within the Student Council.
2. Shall oversee all spirit activities and assemblies.
3. Shall perform all other duties as assigned by the President and/or Student Council.

**Section 4 Vacancies in Student Body Offices**

A) In the office of President:

1. Duties and title of the Student Body President will be assumed by the Vice President/Parliamentarian.

B) Other Student Body Offices:

1. The vacancy will be filled by a special election within the Council.

**Article V  
Class Officers**

**Section 1 Membership**

Each class shall have a President, Vice President, Secretary, Class Chancellor, and Senators.

**Section 2 Qualifications**

Any duly matriculated student in good standing (as defined in Article III, Section 6) by virtue of earned credits may run for an Officer or Senator position within his/her respective class, excepting the offices of Junior and Senior Presidents, who must have one full year of experience in Student Council.

**Section 3 Duties of Class Officers**

A) President:

1. Shall develop the agenda and preside over class meetings.
2. Shall supervise the work done by other members of the class.
3. Shall call special meetings when he/she deems necessary.
4. Shall appoint special committees when needed.
5. Shall be accorded the right to vote in all class matters only in the event of a tie.

B) Vice President/Parliamentarian:

1. Shall perform the duties of the President in his/her absence.
2. Shall be the class consultant on Parliamentary Procedure.
3. Shall serve as a voting member of the class.
4. Shall perform all other duties as assigned by the President.

C) Secretary:

1. Shall take notes of all meetings, make an agenda, and give reports of past meetings when called upon to do so.
2. Shall keep records and copies of all activities of the class.
3. Shall serve as a voting member of the class.
4. Shall perform all other duties as assigned by the President.

D) Chancellor:

1. Shall oversee spirit and resolve conflict within each class.
2. Shall serve as a voting member of the class.
3. Shall perform all other duties as assigned by the President.

**Section 4      Senators**

A) There shall be Senators from each class, whose election shall take place at the same time as the general elections for Class Officers.

B) Freshman Class Senators

1. Freshman Class Senators will be selected from the eighth grade classes of Sabino High School “feeder” schools and “non-feeder” schools. During the fall semester of their Freshman year at Sabino High School, class officers shall be elected within the Council.

C) Duties of a Class Senator:

1. Shall serve as a voting member of the Council.
2. Shall serve as a voting member of their respective classes.

**Article VI  
Nominations and Elections**

**Section 1      Nomination Process**

- A) All candidates, upon meeting the prescribed requirements, shall obtain a nomination petition from the Election Committee. This petition shall include teacher recommendations and student signatures.
- B) Candidates running for the Student Body Office must obtain 200 signatures from students who will be members of the Student Body during the term year that they plan to hold office (9<sup>th</sup>-11<sup>th</sup> graders).
- C) Candidates running for Class Office must obtain 100 signatures from students of their respective class.

**Section 2      Eligibility and Disqualification**

- A) All candidates must meet the eligibility requirements specified for the position they wish to hold in the Council.

- B) Candidates must turn in all nomination petition materials by the date set by the Election Committee.
- C) Candidates may be disqualified from the election at the discretion of the Elections Committee regarding the Campaigning Guidelines. This committee shall consist of a Senior Chairperson, Advisor, and Student Council Seniors.
- D) Campaigning guidelines must be distributed to all eligible candidates.

**Section 3 Elections**

- A) Elections shall be set and determined by Advisor, Executive Committee, and Administration.

**Article VII  
Legislative Action and Amending the Constitution**

**Section 1 Proposing and Passing Amendments**

- A) Any student may propose an amendment to the Constitution by way of a petition bearing the signatures of twenty percent (20%) of the Student Body population.
- B) If, by a simple majority, the Executive Council approves of the amendment, it shall be put before the Student Council for approval or disapproval.
- C) A two-thirds vote, by the Student Council, is necessary for an amendment to receive approval. If approved, then the amendment must also be approved by the Advisor and Administration. If approved by both 2/3 of Student Council, the Advisor and Administration, then the amendment goes into effect immediately.
- D) If the Student Council disapproves of the amendment, the student petitioner may then submit another petition bearing the signatures of twenty percent (20%) of the Student Body, and the Student Council must then submit it to a vote by the Student Body for approval or disapproval.

**Amendments**

**Amendment 1  
Members-at-Large**

**Section 1 Definition**

Members-at-Large contribute to the body of the Student Council as the unelected candidates chosen by the Advisor and the Administration.

**Section 2 Duties of a Member-at-Large**

- A) Shall have full voting rights.
- B) Assume the duties of a Class Senator.
- C) May only take the position of a class officer when there are no remaining Senators to fulfill the class officer position.

**Section 3      Selection of the Members-at-Large**

- A) All candidates who ran for office during either the Student Body or Class Elections and lost may apply for membership in the Student Council as a Member-at-Large.
- B) Sole power for the approval of Members-at-Large resides in the Advisor and the Administration.
- C) Members-at-Large will be established by the end of the current school year.